

Donations to BCS

DATE OF DONATION: _____ (Approximate date if not sure.)

NAME OF DONOR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____

CONNECTION/RELATIONSHIP TO SCHOOL: _____

(Such as parent/grandparent, brother/sister, friend of, employee, business, etc.)

WHAT WAS DONATED:

VALUE (if known)
BCS cannot set the value, only the donor.

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

(Example: Cash, IBM Pentium IV computer with color monitor, complete set of Encyclopedia Britannica, 10 used/new books to the library, etc.)

ITEM: *(If a receipt is available for something specifically purchased for the school, please attach it or a copy of it to this form.)*

CASH: *Please note that all cash donations (cash, checks, money orders, etc.) must be run through the school books in order for them to be counted as a donation.*

Please place this form in Joyce Scott's mailbox. BCS is getting many donations from many generous individuals and businesses. It is very important that we keep up with all the donations, and we need your help in doing this. Whenever you get a donation of any kind, please fill out this form and put it in Joyce's box. She will see that it is included on the school's giving statement for tax purposes.... *Thank you.*